

## UNAPPROVED MINUTES OF A FINANCE MEETING HELD ON 9<sup>th</sup> MARCH 2010

A Finance Meeting of BOUGHTON MALHERBE PARISH COUNCIL was held on Tuesday 9<sup>th</sup> March at 7.30pm in Grafty Green Village Hall

**PRESENT:** Mr R Turner  
Mr R Galton  
Mr M Hitchins  
Mr S Wickens  
Mrs P Anderson (Clerk)

### 1. **APOLOGIES**

All Members of the Finance Committee were present.

### 2. **DECLARATIONS OF INTEREST**

RG for item 5.2 being The Chairman of the Boughton Malherbe History Society.  
MH for item 5.4 being The Chairman of the Village Hall Committee

### 3. **APPROVAL OF PREVIOUS MINUTES**

There had been no previous Finance Meetings therefore, there were no minutes to approve.

### 4. **PROPOSALS FOR CONCURRENT EXPENDITURE 2010/11**

4.1 The following proposals for funds for Projects from Parishioners had been received:

4.1.1 A footpath through the churchyard of St. Nicholas Church, preferably from front to rear entrances, but if not through the section behind the Old School House. It was **Agreed** that because no cost information was available, 2 Members would discuss the requirements, look into costs and the proposal could then be considered for the next financial year.

**ACTION: RT & MH**

4.1.2 A car park for Church goes at the rear entrance to the church yard. It was **Agreed** that because no cost information was available, 2 Members would discuss the requirements, look into costs and the proposal could then be considered for the next financial year.

**ACTION: RT & MH**

4.1.3 To pay for a skip to remove the oil tank which has been placed on the footpath north of the village near the property Kattamount. Members **Agreed** that this would not be possible, the tank was on private land, it would be illegal for the Parish Council to have it removed. PA advised that she had been contacted by the Footpaths Officer enquiring who owned the land as he in turn had received a complaint from MBC.

### 5 **FURTHER REQUESTS FROM MEMBERS:**

5.1 RG requested that a grant be given to the Church towards costs for the installation of pipework to bring water to the Church, permission had been granted by the landowner, quotations had been obtained and the cost would be £3000. MH proposed, seconded by SW **“that as well as the usual payment for churchyard maintenance of £500 a sum of £600 should be given towards the cost of installing water”**. This was **Agreed**.

5.2 RT reported on the History Society. As previously mentioned at previous PC meetings the intention is to print 300 copies, at the moment the estimate for the total costs would be in the

region of £7000 which would include design costs of around £2k being the next phase, this would produce a good quality book. SW proposed, seconded by MH **“that a donation of £1500 is made to the History Society”**. RG had declared an interest and withdrew from the voting, the remaining Members **Agreed**.

- 5.3 MH proposed, seconded by RT **“that £750 be donated to the Gardening Club for costs of outings”**. This was **Agreed**.
- 5.4 RG proposed, seconded by SW **“that a donation of £750 be made to the Village Hall for rental etc”**. MH had declared an interest and withdrew from the voting, the remaining Members **Agreed**.
- 5.5 It was proposed by RT and seconded by MH **“that the payment to John Collins for the Internal Audit should be increased from £40 to £50”**. This was **Agreed**.

**6. Cheques presented for signature.**

It was resolved that the council could make the following payments and the cheques were signed.

Cheque No.	Payable to	For	Amount
000326	R. Smith	Village Green Maintenance	50.00
000327	R. Tew	Xmas Tree	51.75
000328	B.Mal.History Soc.	Donation Design Phase	1500.00
000329	St.Nicholas Church	Upkeep of Churchyard	500.00
000330	G. Green V.Hall	Donation Rent,Maint.etc	750.00
000331	G.Green Gard.Club	Donations for Outings	750.00
000332	St. Nicholas Church	Donation towards Water Installation	600.00
			<u>4201.75</u>

**7. Bank Reconciliation**

<b>Balance in Hand on 26<sup>th</sup> January '10</b>	<b>£5172.03</b>
Cheques issued – as above	4201.75
<b>Closing Balance 9<sup>th</sup> March '10</b>	<b><u>£ 970.28</u></b>

Members agreed the bank reconciliation

**8. 2010/11 Budget and Parish Precept**

Members **Noted** the Concurrent Functions Grant for 2010/11 would be £4,451 and that the Precept had been confirmed as £1400 for the forthcoming year, which had been based on the previous year's expenditure. It was resolved that the Budgets would be set in January each year in future.

- 8.1 Expenditure on Concurrent functions to year end will be £4299. The clerk informed the members that her invoice would be around £900 this was **Agreed**, making the estimated total Precept expenditure £1700.

**9. DATE OF NEXT MEETING**

The next Parish Council Meeting is to be held on Tuesday 30<sup>th</sup> March 2010

**There being no further business to discuss the meeting closed at 9.00pm.**