



# Boughton Malherbe Parish Council

[boughtonmalherbe.co.uk](http://boughtonmalherbe.co.uk)

## NOTICE OF A MEETING OF THE PARISH COUNCIL

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To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm  
Monday 25<sup>th</sup> January 2021 to be held by teleconference

Dated: 20th January 2020.

Chris Hume, Parish Clerk

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Members of the public are very welcome to attend and will have an opportunity to speak.  
Contact the Clerk for joining instructions.

### AGENDA

1. **Anybody filming or recording this meeting to declare it.**
2. **Apologies** – to receive and accept apologies for absence.
3. **Declarations:**
  - Any lobbying**
  - Any interest in items on the Agenda**
  - Any changes to the register of pecuniary interests**
4. **Approval of Minutes** – to approve the Minutes of 2<sup>nd</sup> November 2020, 17<sup>th</sup> December 2020 and 11<sup>th</sup> January 2021
5. **Matters Arising**
6. **Public Session**
7. **Planning Outcomes since 2<sup>nd</sup> November 2021** – Kitsilano approved
8. **Local Policing/Community**
  - 8.1 Police/Crime Report - stats previously circulated
  - 8.2 Speedwatch
9. **Highway and Footway Matters**
  - 9.1 Report from Lead Councillors on Ditches, gullies, potholes etc
  - 9.2 59 Bus – report from John Collins
  - 9.3 Litter
  - 9.4 Highways Improvement Plan – to note the latest version of the plan circulated Separately
10. **Councillor Reports on any External Meetings attended**
11. **Finance**
  - 11.1 To note the Balance at the Bank:

Nat West	£70,996.46
Nationwide	£14,150.58
Cambridge and Counties	£22,963.65
  - 11.2 Income since the last meeting : PSS £255.5: Interest £1215.43
  - 11.3 Bank Reconciliation – to agree statement below
  - 11.4 Any cheques to sign: none
  - 11.5 Authorisation of any payments since the last meeting: Defiblator: £47.34

Robert Turner £55 re Litter bin at Church(Colin Campbell) and hedge cutting(Martin Smith)

11.6 Bank Reconciliation Statement – to approve the attached statement

**12. To approve a budget for 2020/21**– draft attached for discussion and approval

**13. To set a precept for 2020-21** – Maidstone Borough Council advise that the current band D charge of £ 24.00 will generate a precept of £ 5,731.48 from the tax base for 2021/22.

**14. Councillor Vacancy** – to receive expressions of interest and co-opt a new councillor

**15. Traffic Calming Update** – Update on KCC Scheme

**16. Speed Indicator Device** – To discuss and agree how to take forward this scheme

**17. Litter Bin Outside the Church** – to review latest position and agree any further action

**18. Correspondence**

**19. Further Information**

## DRAFT BUDGET 2021/22

	£	Budget 2020/21	Budget 2021/22	Notes
<b>RECEIPTS</b>				
Precept		5,581	5731.48	
Parish Services Scheme		500	407	
		6,081	6138.48	
VAT Refund		180	200	
<b>TOTAL RECEIPTS</b>		6,261	6338.48	
<b>PAYMENTS</b>				
Staff Costs - Clerks Wages		2,473	2498	ASSUMES 1% INCREASE
Other Costs				
Village Green Maintenance		500	500	
Village Hall Hire		250	250	
Christmas Tree		300	300	
Christmas functions		350	300	
Litter Collection		100	100	
Churchyard Maintenance		500	500	
Emergency Plan		0	0	
Training Courses		500	300	
Internal Auditor		50	70	
Insurance		400	370	
KALC Membership		240	300	
Contingency		40	50	
Chairman's Expenses		100	50	
CPRE Membership		200	36	
Stationery, postage		250	200	
Total Other Costs		3,780	3326	
Repairs Fund contribution			500	
<b>TOTAL PAYMENTS</b>		6,253	6324	

# BOUGHTON MALHERBE PARISH COUNCIL

## BANK RECONCILIATION STATEMENT

Bank Balances at 31st March 2018 as at 31st March 2020

(as per Bank Statements)

Nat West Current Account  
Nationwide  
Cambridge and Counties

£p

2,703.89

25458

86,748.22

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114,910.08

Less Unpresented Cheques:-

1,119.40

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**113,790.68**

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£p

Balance brought forward 1st April  
2017

forward 1st April 20

113,790.68

Receipts

8,116.04

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121,906.72

Less Payments in the Year

<b>13796.03</b>
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**108,110.69**

Balances at Bank	Statement to	11th Jan 2021	NatWest	70,996.46
			Nationwide	14,150.58
			Cambridge and Counties	<u>22,963.65</u>
				108,110.69
Less Unpresented Cheques:-				
				<u><b>108110.69</b></u>



