



Boughton Malherbe Parish Council

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm
Monday 5th September 2022 to be held in the village hall

Dated: 31st August 2022

Vickie Ford, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak.
All background papers can be found on the Council's website under Parish
Council/Background Documents

AGENDA

1. **Anybody filming or recording this meeting is asked to declare it**
2. **Apologies** – to receive and accept apologies for absence.
3. **Declarations:**
 - Any lobbying**
 - Any interest in items on the Agenda**
 - Any changes to the register of pecuniary interests**
4. **Approval of Minutes** – to approve the Minutes of the Meeting held on 4th July 2022
5. **Public Session**
6. **Kent County Council and Maidstone Borough Council Reports**
7. **Planning Matters**
 - 7.1 **Outcomes since 4th July 2022**
 - 7.2 **Planning Committee Terms of Reference** - to approve the recommended revisions
8. **Local Policing/Community**
 - 8.1 **Police/Crime Report** - stats to be tabled at the meeting
 - 8.2 **Speedwatch** – to receive an update from Cllr Kennaird
9. **Highway and Footway Matters**
 - 9.1 **Liverton Hill, Ditches, gullies, potholes**
 - 9.2 **59 Bus**
 - 9.3 **Litter**
 - 9.4 **Highways Improvement Plan** – to note there are no changes to report
 - 9.5 **Footpaths**
 - 9.51 to receive any Councillors' reports
 - 9.52 to consider the Lengthman's quotation for maintenance of the footpath between Woodcock Lane and Headcorn Road
10. **Councillor Reports on any External Meetings attended**
11. **Finance (NatWest account balances at 11.1 and 11.3 to be advised prior to meeting)**
 - 11.1 **To note the Balances at the Bank:**

Nat West current	£ TBA
Nat West saving	£ TBA
Nationwide	£14,230.15
 - (As at 31st August 2022)

Cambridge and Counties £23,486.79

- 11.2 Income since the last meeting: £ TBA bank interest
- 11.3 Bank Reconciliation – to agree statement below
- 11.4 Any cheques to sign: Amesis Ltd £42
- 11.5 Authorisation of any payments since the last meeting: V J Ford £65.27; Amesis Ltd £42; Mrs R Smith £203.25; V J Ford £78.90
- 11.6 NatWest accounts – to receive an update from Cllr Turner and the Clerk
- 11.7 Option to opt out of the SAAA central external auditor appointment arrangements - to continue as part of the SAAA sector led auditor appointment regime for the next 5 years
- 12. Declaration of Filming or Recording Meeting – To remove from, or amend on, all agendas the standing agenda item about declarations of recording meetings to preclude misleading the public into believing that such declaration is mandatory
- 13. Grafty Green Village Green
 - 13.1 Maintenance – to receive formal notice of Mr and Mrs Smith’s resignation with effect from 1st January 2023
 - 13.2 Fence replacement – to receive an estimated cost for the replacement of the fence between the pub beer garden and the Green
 - 13.3 Scarecrow Festival – to consider the Village Hall Committee’s request to attach scarecrows to the Village Green fence
- 14. Operation London Bridge – to receive a report from the Chairman and to determine the Parish Council’s response
- 15. Freedom of Information (Fol)
 - 15.1 To adopt the Information Commissioner’s Office (ICO) Model Publication Scheme
 - 15.2 To undertake to pay a data protection fee to the ICO
 - 15.3 To delegate authority for responding to Fol requests to the Clerk
- 16. Further Information

Item 11.3 Bank Reconciliation

Bank balances at 31st March 2022	£
NatWest current	2,050.81
NatWest business saver	46,522.31
Nationwide	14,230.15
Cambridge and Counties	<u>23,486.79</u>
	86,290.06
Less unrepresented cheques	<u>- 324.00</u>
Balance at 31 st March 2022	<u>85,966.06</u>
Balance brought forward 1 st April 2022	85,966.06
Receipts in the year (excl bank interest from 1.6.22)	7,175.82
Less payments in the year	<u>-5,721.32</u>
Balance at 31 st August 2022	<u>87,420.56</u>
Bank balances at 31st August 2022	£
NatWest current	TBA
NatWest business saver	TBA
Nationwide	14,230.15
Cambridge and Counties	<u>23,486.79</u>
Less unrepresented cheques	TBA
Balance at 31 st August 2022	TBA