

# **BOUGHTON MALHERBE PARISH COUNCIL**

## **INTERNAL AUDIT REPORT 2021-22**

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I am pleased to report to Members of the Parish Council that I have completed my internal audit of the Parish Council's records for 2021-22 and have been able to complete the Annual Internal Audit Report for the 2021-22 Annual Governance and Accountability Return.

Members should be aware that the audit tests that I undertook during the audit cannot be relied on to identify the occasional omission or insignificant error, nor to disclose breaches of trust or statute, neglect or fraud which may have taken place and which it is the responsibility of the Members of the Council to guard against through the Parish Council's internal control procedures.

Members will be pleased to know that I did not find anything major in my financial audit to report and that I found the record keeping to be of a good standard and the Parish Council's approach to the management of risks to be sound. As a result of my audit and my discussions with your Clerk I was able to answer 'YES' to all the relevant questions contained in the Annual Internal Audit Report for 2021-22.

I would like to take this opportunity to thank your Clerk for the assistance given to me in the conduct of the audit that took place on 20 May 2022.

### **PREVIOUS AUDITS:**

#### **External auditor 2020-21:**

The auditor's certificate was issued on 24 August 2021, clear but for a disclaimer in respect of 2019-20 prior year information. The audit was reported to the Council on 6 September 2021.

In years when the Council does have an external audit review it isn't enough to receive or to note the auditor's report when that comes. The Council is obliged by regulation to consider the auditor's report and thus must address any points made, or if none at least conclude (and minutes state) that no action is required.

#### **Internal auditor 2020-21:**

Nothing to follow up from my report from 2020-21.

### **FINDINGS THIS VISIT:**

During the visit I carried out sufficient work to enable me to complete the Annual Internal Audit Report which included reading the minutes, checking the accounting records including the cashbook, payroll, VAT records, bank statements and bank reconciliations with the cashbook. The minutes were reviewed for compliance with legislation and that they and the accounts are mutually consistent.

I found all the financial records to be accurate and up to date. The accounts statement in the Annual Governance & Accounts Return (AGAR) is consistent with the financial records. The accounts are also consistent with the minutes.

I have nothing further to report

**Lionel Robbins**  
**Independent Internal Auditor**  
**29 May 2022**