



Boughton Malherbe Parish Council

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm
Monday 6th September 2021 to be held in the village hall

Dated: 1st September 2021.

Chris Hume, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak.
All background papers can be found on the council's website under ***Parish Council/Background Documents***

AGENDA

1. **Anybody filming or recording this meeting to declare it.**
2. **Apologies** – to receive and accept apologies for absence.
3. **Declarations:**
 - Any lobbying**
 - Any interest in items on the Agenda**
 - Any changes to the register of pecuniary interests**
4. **Approval of Minutes** – to approve the Minutes of 5th July 2021
5. **Matters Arising**
6. **Public Session**
7. **Planning Outcomes since 5th July 2021**
8. **Local Policing/Community**
 - 8.1 Police/Crime Report - stats to be tabled at the meeting
 - 8.2 Speedwatch
9. **Highway and Footway Matters**
 - 9.1 **Liverton Hill, Ditches, gullies, potholes**
 - 9.2 **59 Bus** – update from John Collins
 - 9.3 **Litter** – verbal report back from the Clerk's following discussion with Headcorn Parish regarding the Lengthsman proposal. **PUBLIC TO BE EXCLUDED FROM THIS ITEM AS THE REPORT CONTAINS CONFIDENTIAL INFORMATION RELATING TO STAFF CONTRACTS**
 - 9.4 **Highways Improvement Plan** – to note there are no changes to report. Latest version is on the website
 - 9.5 **Footpaths** – (i) to receive an update on the footpaths map for the village green
(ii) to receive an update on the stiles identified as a priority for replacement with gates
 - 9.6 **Eastwood Road/Headcorn Road junction** – update from Cllr Kennaird
 - 9.7 **Fire Hydrants** – confidential note from Chris Wheal circulated separately
10. **Councillor Reports on any External Meetings attended**

11. Finance

11.1 To note the Balance at the Bank:	Nat West	£57,240.38
	Nationwide	£14,150.58
	Cambridge and Counties	£22,963.65

11.2 Income since the last meeting : VAT refund £161.68

11.3 Bank Reconciliation – to agree statement below

11.4 Any cheques to sign: none

11.5 Authorisation of any payments since the last meeting: Rosemary Smith £194.98,
Mcaffee Annual Subscription £90.99: PFK Littlejohn £240.00

11.6 External Audit Review – update from the Clerk

11.7 Annual list of regular payments – list below, updated to include virus software for approval

- 12. Traffic Calming Update** – to discuss progress on the works commenced on 23rd August and any next steps
- 13. Christmas Festivities 2021** – to note that the volunteer group organising the event would like the council to wait until the November meeting before deciding to proceed with this event in view of the uncertainties created by the pandemic and rising infections
- 14. Village Green Maintenance** – motion from Cllr Eastwood that the tip of the village green is excluded from regular grass cutting and used to encourage wild flower growth
- 15. Letter From Lenham Parish Council Regarding the Garden Village Proposal** – “....we are sounding out everyone along the A20 corridor, as we feel this will impact on parishes within and outside of Maidstone Borough, to see if people would like to meet informally to discuss this issue. “ To agree a council response.
- 16. Future Agenda Topics** – to discuss topics to be included on future agendas
- 17. Correspondence**
- 18. Further Information**

BANK RECONCILIATION STATEMENT

Bank Balances at 31st March 2018	as at 31st March 2020	21	£p
(as per Bank Statements)			
Nat West Current Account			48,072.99
Nationwide			14151
Cambridge and Counties			22,963.65
			<u>85,187.22</u>
Less Unpresented Cheques:-			199.00
			<u>84,988.22</u>
			£p
Balance brought forward 1st April 2017	forward 1st April 20		84,988.22
Receipts			6,097.66
			<u>91,085.88</u>
Less Payments in the Year			1426.25
			<u>89,659.63</u>
Balances at Bank	Statement to	5th	
		Aug-21	
		NatWest	52,740.38
		Nationwide	14,150.58
		Cambridge and Counties	22,963.65
			<u>89,854.61</u>
Less Unpresented Cheques:-		online	194.98
			<u>89,659.63</u>

Item 11.7 - Items of expenditure delegated to the Clerk in 2019/20 under section 5.6 of the Financial Regulations

- Stationery
- Postage Stamps
- Postage special delivery
- Printer Ink
- Printer paper
- Village Green Christmas Tree
- Training courses
- KALC subscription
- Village hall hire
- Anti-virus Software