

Boughton Malherbe Parish Council

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm Monday 4th July 2022 to be held in the village hall

Dated: 29th June 2022

Blood

Vickie Ford, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak. All background papers can be found on the Council's website under Parish Council/Background Documents

AGENDA

- 1. Anybody filming or recording this meeting to declare it.
- 2. Apologies to receive and accept apologies for absence.
- 3. Declarations:

Any lobbying

Any interest in items on the Agenda

Any changes to the register of pecuniary interests

- 4. Approval of Minutes to approve the Minutes of the Annual Meeting, 30th May 2022
- 5. Public Session
- **Request for grant towards Village Hall Centenary Celebrations** to consider the request from Mr Jon Thompson
- 7. Planning Outcomes since 30th May 2022
- 8. Local Policing/Community
 - 8.1 Police/Crime Report stats to be tabled at the meeting
 - 8.2 Speedwatch to receive an update from Cllr Kennaird
- 9. Highway and Footway Matters
 - 9.1 Liverton Hill, Ditches, gullies, potholes
 - 9.2 59 Bus
 - 9.3 Litter
 - 9.4 Highways Improvement Plan to note there are no changes to report
 - 9.5 Footpaths to receive any Councillors' reports
- 10. Councillor Reports on any External Meetings attended
- 11. Finance

| 11.1 To note the Balances at the Bank: | Nat West current | £7,463.41 |
|--|------------------------|------------|
| (As at 1 st June 2022) | Nat West saving | £46,529.63 |
| | Nationwide | £14,230.15 |
| | Cambridge and Counties | £23,486.79 |

- 11.2 Income since the last meeting: £4.08 bank interest
- 11.3 Bank Reconciliation to agree statement below

- 11.4 Statement of receipts and payments against budget to receive statement below
- 11.5 Any cheques to sign: H&P Conservationworks Ltd £950.40; V J Ford £44.50
- **11.6** Authorisation of any payments since the last meeting: Mrs L Hook £198; C Tomlinson £90; Lionel Robbins £90; Mrs L Hook £83.12; Amesis Ltd £42; Kent Association of Local Councils £42; Susan Burch £20; First Rescue Training and Supplies Ltd £285.54; V J Ford £1,026.48
- **11.7** NatWest accounts to consider a change of bank for the current and instant access business saver accounts
- 12. Request for grant from KSS Air Ambulance Charity
- 13. Society of Local Council Clerks to consider payment of the Clerk's professional fee
- **14. Review of Traffic Survey Data** to consider the results with respect to the impact of the traffic calming scheme
- 15. Opening of New Almshouses and 400th Anniversary of Honywood and Douglas Charity to note the report from Mr David Chantler
- **16**. **Grafty Green Village Green** to affirm the Council's policy with respect to retention of the Village Green for public use
- 17. Purchase of leaflet holders proposal to place below the notice board on the Village Green to facilitate collection by the public of the Malherbe Monthly; maximum cost £100
- **18. National Highways and Transport Survey for 2022/23** to discuss how the Council might respond to the survey
- 19. Further Information

| Item | 11.3 | Bank | Reconciliation |
|------|------|------|----------------|

| Bank balances at 31st March 2022 | £ |
|--|-------------------|
| NatWest current | 2,050.81 |
| NatWest business saver | 46,522.31 |
| Nationwide | 14,230.15 |
| Cambridge and Counties | <u>23,486.79</u> |
| | 86,290.06 |
| Less unpresented cheques | <u>- 324.00</u> |
| Balance at 31 st March 2022 | <u>85,966.06</u> |
| | |
| Balance brought forward 1 st April 2022 | 85,966.06 |
| Receipts in the year | 7,175.82 |
| Less payments in the year | <u>- 2,585.86</u> |
| Balance at 1 st June 2022 | <u>90,556.02</u> |
| | |
| Bank balances at 1 st June 2022 | £ |
| NatWest current | 7,463.41 |
| NatWest business saver | 46,529.63 |
| Nationwide | 14,230.15 |
| Cambridge and Counties | <u>23,486.79</u> |
| | 91,709.98 |
| Less unpresented cheques | <u>- 1,153.96</u> |
| Balance at 1 st June 2022 | <u>90,556.02</u> |

| | Budget 2021/22 | Budget 2022/23 | Actual to 30.6.22 | Projected March 2023 |
|---|--------------------|----------------|-------------------|-------------------------|
| | £ | £ | £ | £ |
| RECEIPTS | | | | |
| Precept | 5,731 | 7,005 | 7,005 | 7,005 |
| Parish Services Scheme | 409 | 327 | 164 | 327 |
| Bank interest | | | 7 | 327 |
| Misc | | | | |
| VAT Refund | 200 | 150 | | 150 |
| TOTAL RECEIPTS | 6,340 | 7,482 | 7,176 | 7,482 |
| PAYMENTS | | | | |
| Staff Costs - Clerk's Salary and expenses | 2,498 | 4.100 | 1 222 | |
| Other Costs | 2,436 | 4,196 | 1,026 | 4,196 |
| Village Green Maintenance | 500 | F00 | | |
| Village Hall Hire | 250 | 500 250 | 775 | 1,275 |
| Christmas Tree | 300 | | - | 250 |
| Christmas functions | 300 | 300 | - | 300 |
| Litter Collection | 100 | - | - | - |
| Churchyard Maintenance | 500 | - | 105 | 500 |
| Emergency Plan | 300 | 500 | - | 500 |
| Training Courses | 200 | - | - | - |
| Internal/external Auditor | 300 | 300 | 120 | 300 |
| Insurance | 70 | 100 | 90 | 90 |
| KALC Membership | 370 | 400 | 489 | 489 |
| Contingency (incl defib spares) | 300 | 300 | 229 | 229 |
| Chairman's Expenses | 50 | - | 238 | 238 |
| CPRE Membership | 50 | - | - | - |
| Stationery, postage, admin | 36 | 36 | 36 | 36 |
| Total Other Costs | 200 | 200 | - | 200 |
| Repairs Fund contribution | 3,326 | 2,886 | 2,082 | 4,407 |
| | 500 | - | | |
| Village Green Fund TOTAL PAYMENTS | - | 400 | | |
| TOTAL PATIMENTS | 6,324 | 7,482 | 3,108 | 8,603 |
| Non-budget | | | | |
| Community Infrastructure (CIL) receipts | | | | |
| Payments from Reserves | (Platinum Jubilee | Event) | 793 | 700 |
| | , radinali dabilee | Eventy | 793 | 793 |
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