

BOUGHTON MALHERBE PARISH COUNCIL**UNAPPROVED MINUTES OF THE ANNUAL MEETING HELD ON 18th May 2010**

THE ANNUAL MEETING OF BOUGHTON MALHERBE PARISH COUNCIL WAS HELD ON Tuesday 18th May 2010 at 7.00pm in Grafty Green Village Hall

PRESENT- Councillors: Mr R Turner (Chairman)
Mrs S Close
Mr R Galton
Mr M Hitchins
Mrs P Anderson (Clerk)

Cllr Jenny Gibson

5 Members of the Public (including Reverend Marion Bond)

1. CHAIRMAN'S WELCOME

Robert Turner welcomed all those present to the Meetings and expressed how pleased he was to see so many Parishioners had attended. He adjourned the meeting for refreshments.

2. REFRESHMENTS

3. ELECTION OF OFFICERS

3.1 Chairman

Cllr Turner was nominated by Cllr Hitchins and seconded by Cllr Galton. There being no other nominations and all Members being in agreement Cllr Turner was duly elected Chairman for the forthcoming year and completed the Declaration of Acceptance of Office

3.2 Vice-Chairman

Cllr Galton was nominated by Cllr Turner and seconded by Cllr Close. There being no other nominations and all Members being in agreement, Cllr Galton was duly elected as Vice Chairman for the forthcoming year

4. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Shaun Wickens, Cllr Jenny Whittle and PC Paul Kemsley

5. DECLARATIONS OF INTEREST & REGISTER OF INTEREST CHANGES

Ron Galton declared an interest on item 15 – Boughton Malherbe History Society. There were no Register of Interest changes.

6. APPROVAL OF PREVIOUS MINUTES

The Minutes of the Parish Council Meeting held on 30th March 2010 having previously been distributed were unanimously **Agreed** and the official copy was signed as a true record by the Chairman.

7. LOCAL POLICING

7.1 Police Report

PCSO Siobhan reported that there had been no crimes since the last meeting. Siobhan gave her Annual Report which is shown in the Annual Parish Meeting Minutes. the Chairman thanked her for her hard work for the Parish and PCSO de Burca left the meeting to attend to other duties.

7.2 Speedwatch

PA reported that 5 of the 9 volunteers had attended training at Lenham on 10th May, unfortunately Chris Wheal who is to be the Co-ordinator was unable to attend but his assistant John Boakes was. Each team should ideally consist of 3 people and as we have 9 volunteers this means that there can be 3 teams of 3, only those people who have been trained can use the equipment. The idea is that Speedwatch is to be seen as an Education to Motorists, if a car number appears on the Data base once in a 12month period – no action is taken, twice – the police are notified, a letter is issued, 3 or more times motorist receives a letter saying that Police will pro actively target them and this also applies to those driving faster than 50% above the speed limit.

ACTION PA

8. HIGHWAY & FOOTWAY MATTERS

8.1 Potholes

Most of the potholes in Woodcock Lane had been repaired, there was still a large pothole on Headcorn Road in front of Offen Farm and there were several in Church Road. **ACTION PA**

8.2 Liverton Hill – Improvement to Warning Signs

The safety report concluded that the existing warning signs are adequate. Michael Heath has agreed to look at what he can do to improve the signs and make them more visible/eye-catching to the motorist as well as repainting the 30mph roundels in the road. **ACTION PA**

8.3 Gully & Carriageway – below Stream Farm

Following the meeting on 21st April between Drainage & Operations/Maintenance it was agreed that the teams would pull together to resolve these issues. It is hoped that when the other issues on Liverton Hill are dealt with, this will be included **ACTION PA**

8.4 Water Leak – Liverton Hill

Hopefully this will be dealt with at the same time as item 8.3 & 8.5 **ACTION PA**

8.5 Blocked Gully, Pothole/Subsidence opposite Ivy House Farm

A meeting is to be set up with Drainage & Operations, Maintenance and Mike Davidson to sort out a way forward and repair this problem. PA reported that she had now got dates and would speak with Mike to arrange a mutually convenient date and time. **ACTION PA**

8.6 Water leak opposite Crumps Lane

Problem resolved

8.7 Woodcock Lane water problem

Ditches have been dug all the way down to the footpath, V shapes have been inserted, and further work may be carried out at Ferndown. It is hoped that this will solve the recent problems but it will be monitored.

8.8 Footpath KH427

A letter has been written to the owner of the footpath regarding the oil tank suggesting a meeting; if nothing is forthcoming the tank will be removed. **ACTION PA**

9. RESOURCES & ENVIRONMENT MATTERS

9.1 No. 59 Bus

Nothing further to report, except that people are to be encouraged to use the bus. MH will put another article in the Parish Magazine. **ACTION MH/PA**

9.2 Litter Picking Tools

The clerk reported that MBC would provide all the equipment if we were going to have a large campaign, as this would not be the case; they gave her the contact details for purchasing litter pickers. It was **Resolved** that 4 litter pickers are purchased at £8.95 each.

9.3 Chinook Helicopters

PA reported that she had received a telephone call from Flight Lieutenant Katie Sheppeck explaining the reasons for the low flying Chinooks. Because of the continuing problems in Afghanistan the Airmen being trained are part of the Immediate Response Crew who are used to fly in to pick up the injured soldiers on the ground. They try to fly in different areas all the time rather than particular villages being disturbed too much. This has been put in writing which will be put on the Notice Boards as well as in the magazine so that Parishioners can receive an explanation.

9.4 Tree Preservation Order-Southpark Wood

TPO was served on 12th May 2010 to Mr Hall of Folkestone (owner of woodland) and Mr Munnings of Whacky Sports Events at Park House Farm. Southwood Park is located next to Park House Farm, a copy of the plan and the TPO was shown to all members.

10. PUBLIC SESSION - There were no items raised.

11. PLANNING

11.1 Petsfield

As reported previously, planning permission had been granted for change of use on MA 09/1981 from grazing to residential but there had been no planning application received for the permanent

building that had been constructed. Cllr Turner asked Cllr Thick if he knew what was happening with this, Cllr Thick asked the Clerk to let him know who the Case Officer was and he would look into it.

ACTION PA

11.2 Wallett Court, Southernden Road, TN27 9LN- MA/10/0523

Application for Listed Building consent for repairs to external and internal walls

11.3 Yew Tree Farm, Eastwood Road ME17 2DQ – MA/09/1224 & 09/1778

Application to discharge conditions relating to above.

12. CORRESPONDENCE – The following correspondence was Noted:

Freighter Schedule
Action with Communities in Rural Kent
Civic & Freedom Parade
Hi Kent Summer Ball

13. MATTERS OF REPORT – To receive reports from

13.1 County & Borough Councillors

These were reported at the Annual Parish Meeting which followed.

13.2 Chairman

These were reported at the Annual Parish Meeting which followed.

14. FINANCE

14.1 Annual Return of Accounts and Audit

Copies of the Annual Return for the year ended 31st March 2010 together with relevant documentation having been audited by John Collins were circulated. It was proposed by Cllr Hitchins, seconded by Cllr Close **“that the Statement of Accounts contained on Page 2 and the Annual Governance Statement on Page 3 of the Annual Return to the Audit Commission should be Approved.”** This was **Agreed**. Cllr Hitchins asked whether it was necessary for items older than 10 years to still appear on the Fixed Assets Register. The clerk suggested that these should be kept as a record of items owned by the Parish Council but said she would look into it.

ACTION PA

14.2 Income received since last Meeting

The clerk advised that £1400 for Precept had been received from MBC

14.3 Authorisation of payments made since the last Meeting

There had been no payments made since the last Meeting

14.4 Cheques presented for signature

It was proposed by Cllr Turner, seconded by Cllr Galton **“that the Council approve the following payments”**. This was **Agreed** and the cheques were signed:-

300334 KALC – Standing Orders £25 plus Annual Subscription £200.03 £225.03

14.5 Balance at Bank

The Accounts Book was circulated and it was noted that the balance was £1445.54

15. BOUGHTON MALHERBE HISTORY SOCIETY – Report on Progress

Since the last report work has concentrated on writing up the chapters and about 60% of all the text is now on disk with numerous photos. We are a little behind schedule but still within the time frame allowed.

16. ANY OTHER INFORMATION/ITEMS ARISING – There were no items raised/to be discussed.

17. DATE OF NEXT MEETINGS

17th August 2010
23rd November 2010
18th January 2011
22nd March 2011

There being no further matters to discuss, the meeting closed at 9.30pm

Signed. Dated