



Boughton Malherbe Parish Council

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm
Monday 8th November 2021 to be held in the village hall

Dated: 3rd November 2021.

Chris Hume, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak.
All background papers can be found on the council's website under **Parish Council/Background Documents**

AGENDA

1. **Anybody filming or recording this meeting to declare it.**
2. **Apologies** – to receive and accept apologies for absence.
3. **Declarations:**
 - Any lobbying**
 - Any interest in items on the Agenda**
 - Any changes to the register of pecuniary interests**
4. **Approval of Minutes** – to approve the Minutes of 6th September and 11th October 2021
5. **Matters Arising** – action sheet circulated separately
6. **Public Session**
7. **Kent County Council and Maidstone Borough Council Reports**
8. **Planning Outcomes since 6th September 2021**
9. **Local Policing/Community**
 - 8.1 Police/Crime Report - stats to be tabled at the meeting
 - 8.2 Speedwatch
10. **Highway and Footway Matters**
 - 10.1 Liverton Hill, Ditches, gullies, potholes**
 - 10.2 59 Bus** – update from John Collins
 - 10.3 Litter** – to further discuss whether to pursue temporary “lengthsman”
 - 10.4 Highways Improvement Plan** – to note there are no changes to report. Latest version is on the website
 - 10.5 Footpaths** – following discussions with Ash Tree Farm, and KCC, to consider whether to commission KCC to replace two stiles on KH 325 to the east of Headcorn Road at a cost of £230 each plus the cost of a KCC contractor to carry out the works. The cost of the works will depend on the soil conditions and other practical factors but could be in the region of £250 if it can be completed in a half day. A budget of £500-600 funded from reserves is required
 - 10.6 Eastwood Road/Headcorn Road junction** – update from Cllr Kennaird

- 10.7 Fire Hydrants** – (ii) report back from Cllr Adams regarding employing temporary gardener and further submission from Chris Wheal (ii) to discuss whether to sign up to the KFRS/KALK Fire Hydrant initiative
- 10.8 White Lining on Headcorn Road** – to discuss representations received regarding the recent works and whether the council should raise any issues with KCC
- 11. Councillor Reports on any External Meetings attended**
- 12. Finance**
- 11.1 To note the Balance at the Bank:**
- | | |
|-------------------------|------------|
| Nat West Current | £7,124.42 |
| Nat West Business Saver | £45,000 |
| Nationwide | £14,150.58 |
| Cambridge and Counties | £22,963.65 |
- 11.2 Income since the last meeting :** none to report
- 11.3 Bank Reconciliation** – to agree statement below
- 11.4 Any cheques to sign:** none
- 11.5 Authorisation of any payments since the last meeting:** KCC re Footpaths map £2838:
Printer Toner £69.99
- 13. Traffic Calming Update** – to discuss arrangements for impact assessment. Advice from KCC below:

Hi Chris

We carry out speed surveys after schemes have been implemented when we reduce speed limits or for traffic calming schemes. The scheme we delivered was neither and was more a highway improvement scheme to make drivers aware of the existing speed limit which was made clear to the parish council from the very beginning.

Generally, we give the scheme time to bed-in and for drivers to become used to any new changes so would normally do after speed surveys around 4 to 6 months afterwards. I would be happy to fund the speed surveys and would recommend that we look at doing these after Christmas.

The contractor has now advised me that the scheme is now complete in its entirety, including the gateway features and the signs. I have also been advised that the rubble has now been removed, but do let me know if this is not the case.

Kind Regards

Mrs Jennie Watson | Schemes Project Manager Morning Chris

(ii) Representations received from Chris Wheal – to consider response received from KCC below, copy of the representation circulated separately:

Will raise the issue of the cut off post with the contractor.

With regard to the centre line refreshing, I would log this on the online reporting tool and the Ops Team will arrange for this to be refreshed. May take a little while due to the weather conditions. If we had included this as part of the scheme, it would have meant the parish council would have paid which would have put extra cost on the scheme.

Mrs Jennie Watson | Schemes Project Manager

Feedback from Cllr Kennaird discussion with KCC

In response to Chris W email of September regarding the marker posts, I've had a chat with Jennie at KCC and unfortunately the location outside of Wren's Nest does not qualify providing these. Factors that don't meet KCCs requirements include, no accidents at this location, the straight nature of the road and that it would only be of benefit to one household. Jennie did mention that the Parish Council may decide to fund it. But there would still be an issue with these being maintained/replaced by KCC

- 14. Christmas Festivities 2021** – Annie Allum and her group of volunteers have advised that the Council should not organise a public event this year in view of the continuing risks associated with high levels of Covid-19 infections. The group hope that it will be safe to hold and event in 2022.
- 15. Queens Jubilee 2022** – to discuss possible celebratory activity. Letter from Lord Lieutenant re Beacons circulated previously
- 16. Village Green Trees** – to agree to conduct the three-yearly tree survey on the village green. In accordance with standing orders and financial regulations to agree to obtain three quotes and delegate to the Chairman and Clerk selection of a contractor. Estimated cost is £540 to be taken from reserves
- 17. Future of the Village Shop** – update on developments for information
- 18. Town & Country Planning Association membership** – to discuss whether to join the association. Details circulated separately
- 19. Community Infrastructure Levy** – to note income to be received from MBC and discuss options for the use of the levy. Advice from MBC circulated separately
- 20. Correspondence**
- 21. Further Information**

BOUGHTON MALHERBE PARISH COUNCIL

BANK RECONCILIATION STATEMENT

Bank Balances at 31st March 2018	as at 31st March 2020	21	£p
(as per Bank Statements)			
Nat West Current Account			48,072.99
Nationwide			14151
Cambridge and Counties			22,963.65
			85,187.22
Less Unpresented Cheques:-			199.00
			84,988.22

			£p
Balance brought forward 1st April 2017	forward 1st April 20		84,988.22
Receipts			6,097.66
			91,085.88
Less Payments in the Year			4755.22
			86,330.66

Balances at Bank	Statement to	5th	Oct-21	NatWest	7,124.42
				Natwest Bus saver	45,000.00
				Nationwide	14,150.58
				Cambridge and Counties	22,963.65
					89,238.65
Less Unpresented Cheques:-		online		KCC	2838.00
				C Hume	69.99
				TOTAL	2907.99
					86,330.66

